Indian Institute of Tourism and Travel Management (IITTM), Noida

An Autonomous Body under the Ministry of Tourism, Government of India

ADVERTISEMENT FOR ENGAGEMENT OF FIELD PROJECT ASSOCIATE (01 POST)

Purely Contractual, Co-terminus with the Project

1. About the Project

IITTM Noida has been assigned a project for the Development, Operationalisation, Outreach and Capacity Building, at Taj Ganj, Agra, Uttar Pradesh. The project must be completed by 21st December 2026. *This is a highly time-bound, high-stakes assignment directly commissioned against fixed, reviewed milestones. Applicants should apply only if they are able to commit fully to an intensive field and reporting schedule for the entire contract period.*

2. Position and Remuneration

Particulars	Details
Post	Field Project Associate
Number of posts	01 (one)
Age Limit	Not more than 35 years as on 19th November 2026
Remuneration	Rs 30,000/- per month (consolidated, inclusive of all allowances)
Duration of engagement	01 month, purely on contract, co-terminus with the project. The engagement stands automatically terminated on completion, curtailment, or closure of the project, whichever is earlier.
Place of posting	Field-based in Agra

3. Essential Qualifications and Experience

1. Master's degree in Tourism Management or a related social science discipline from a recognised university.
2. Fluency in Hindi and English, spoken and written.
3. Digital Competency.
4. Willingness to be based in Agra for the duration of project, including sustained stay till the completion of the project.

4. Desirable

- Prior experience of working on the projects based on tourism outreach, market linkages and community participation training programs, or projects for Ministry of Tourism, State Tourism Department, or other government-sponsored tourism outreach projects or development-sector research project. Prior residence in or extended familiarity with Agra.

5. Key Responsibilities

- Administer, coordinate and support all project activities, including stakeholder meetings, training programmes and tours.
- Coordinate and manage day-to-day field logistics and scheduling in Agra.

- Undertake geo-tagged, time-stamped photographic documentation to support the before-after assessment.
- Maintain the field diary, data logs, and data quality protocols.
- Carry out data entry, validation, and support transcription of qualitative material.
- Contribute to the drafting of the Inception, Interim, Draft, and Final Reports.

6. Terms and Conditions

(i) The engagement is purely contractual and co-terminus with the project. It confers no right or claims to regular employment in IITTM.

(ii) Remuneration is consolidated and inclusive of all allowances. No other allowance is admissible.

(iii) The Institute reserves the right to fill or not to fill the position, to modify the number of positions, and to fix criteria for shortlisting higher than the minimum prescribed.

(iv) Candidates already in regular or contractual employment must produce a No Objection Certificate from their present employer at the time of interview.

(v) Mere fulfilment of the essential qualification does not entitle a candidate to selection. If the number of candidates is large, the Institute may screen candidates on the day of the interview on the basis of their documents.

(vi) In case of any dispute, the decision of IITTM shall be final and binding.

7. Walk-in Interview

Eligible candidates may attend the walk-in interview as per the details below.

Date: 19th November 2026 (Thursday)

Registration: 10:00 a.m. onwards

Venue: Indian Institute of Tourism and Travel Management (IITTM), A-36, Sector 62, Noida, Uttar Pradesh 201309

Candidates must bring the following:

(a) Application in the prescribed format at Annexure, duly filled and signed.
(b) Updated curriculum vitae.
(c) One-page statement of relevant field experience.
(d) All certificates and testimonials of age, educational qualification and experience in original, with one set of self-attested photocopies.
(e) A valid photo identity proof in original, with one self-attested photocopy.
(f) Two recent passport-size photographs.
(g) No Objection Certificate from the present employer, where applicable.

Candidates who report after the close of registration, or without the complete set of documents, will not be interviewed. No TA/DA will be paid for attending the interview.

8. Contact

Dr. Deepa Shrivastava, 7503465065, deepa.mittal@iittmnoida.ac.in

Dr. Ankita Devnath, 98910 62502, ankita.devnath@iittmnoida.ac.in

(Director)

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APPLICATION FOR ENGAGEMENT OF Field Project Associate (01 POST)

Project based in Agra

1. Post applied for	Field Project Associate
2. Full Name (in block letters)	
3. Date of Birth / Age as on 19th November 2026	
4. Gender	
5. Category (General/OBC/SC/ST/EWS/PwD)	
6. Correspondence Address	
7. Permanent Address	
8. Mobile Number	
9. E-mail ID	
10. Whether currently residing in or familiar with Agra (give details)	
11. Willingness to be based in Agra for (Yes/No)	
12. Willingness to undertake fieldwork on weekends/holidays as required (Yes/No)	

13. Educational Qualifications (Add more lines if needed)

Degree/Course	Board/University	Year of Passing	% / CGPA	Division

14. Relevant Work Experience (most recent first) (Add more lines if needed)

Organisation	Role / Project	Duration	Nature of Work

15. Language Proficiency

Language	Speak	Read	Write
Hindi			
English			

16. Computer / Software Proficiency (Add more lines if needed)

Declaration

I hereby declare that the information given above is true to the best of my knowledge and belief. I have read and understood the terms and conditions of engagement stated in the advertisement and agree to abide by them, including the purely contractual and co-terminus nature of the engagement, the requirement for sustained field-based residence in Agra, and willingness to work on weekends and holidays as required by the project schedule.

Place: _____

Date: _____

Signature of the Candidate